

2016 Annual Meeting Minutes – Head Lake North Shore Cottage Association

To: Head Lake North Shore Cottage Association: Owners/Residents of North Shore Rd (NSR), Bare Rock Road (BRR) and Copper Lane (CL)

From: Association Executive: Open-President, Open-VP, Bill Wood-Treasurer, Liz Butula-Secretary

Scribe: Trudy Gowland and Ellery Butula

Subject: 2016 Spring Meeting-The Butula's, 376 North Shore Rd.

Date/Time: June 11, 10:00am

Attendees: Liz and Ellery Butula, Kelly/Lisa Brown, Dave Peet, Ed Gallant, Anne and Peter Ross, Sheila and Ryan Clarke, Mike Trajkovski, Haigo Tikiryan, Bev Morrison, Mike Robson, Joe Corrado, John Benko, Ron and Joanne McKee, Terry and Laurie McKinley, Ken and Maria Dickinson, Kyle and Heather MacArthur, Kathy and Don Jones, Eric and Lina Wittkopp, Greg Hyde, Amandio Pereira, Gloria Taylor, Tom and Erin Butash, Bill and Trudy Gowland and Guest-Bruce Warden from 96 Baker Blvd.

Residences represented-23 and 35 attendees plus 1 guest

Agenda:

Opening and Welcome by Liz Butula.

Welcomed newcomers:

- Ken and Maria Dickinson (256 NSR), Anne and Peter Ross (202 NSR), Haigo Tikiryan (374 NSR), Erin and Tom Butash (224 NSR).
- Advised attendees that Bill Wood unable to attend meeting (he passed information to Liz Butula to act on his behalf during his absence)
- Advised that Jim Martin resigned as President in April and unable to attend

Minutes:

- Acceptance of 2015 Meeting Minutes: Bill Gowland accepted and Peter Ross seconded-motion carried

Financial Statement:

- reported by Liz Butula for Bill Wood
- Bank balance 22,301.82 as of June 7, 2016. 30 owners had paid dues by June 7
- Acceptance of 2015 Financial statement: Ellery Butula accepted and Trudy Gowland seconded - motion carried.
- *Note: 11 dues received day of meeting*

Voting New Executive:

- President: Denny Prvu (248 NSR) nominated by Dave Peet (242 NSR), seconded by Laurie McKinlay (372 NSR). Denny not in attendance but Dave Peet showed text message that Denny had sent his acceptance of the nomination. No other nominees for position. Vote taken by a show of hands by attending association members and Denny Prvu elected the new president of the HLNSCA.
- Vice President: Amandio Pereira nominated by Erik Wittkopp and seconded by Dave Peet. Amanda accepted the nomination. No other nominees for position. Vote taken by a show of hand and Amandio Pereira voted new VP of the HLNSCA.
- Bill Wood, Treasurer sent Liz Butula email committing to stay on another year. Liz Butula, Secretary committed to stay on for another year.

Dam:

- Bill Wood was informed by Patrick Hodge on June 2nd that MNR has decided to do a \$100,000 study on the effects of the dam on the lake this summer and HLNSCA are not allowed to put the Dam back together without their permission. He will send us a letter for distribution but as of meeting date nothing has been received by the executive. HLNSCA may have to start a campaign to get the dam put back in.
- The Ross's from 202 NSR went up the river to the dam and took pictures that were distributed to those owner/residents that have email. Informed new members that dam had been vandalized 2 years ago and that each spring logs are put in at the dam and in the fall, logs are removed by HLNSCA members. Dam had been in place for 50 years. Water levels are at a very low level this year, due to not having the dam.
- Suggested that owners take pictures as well as document impact of the low water levels on property and financial hits for moving of docks, foot valves etc. so that can be presented to MNR. Dam is not just a North Shore issue but impacts the whole lake. Sunset Beach owners do not want the dam as was expressed at joint Head Lake association meeting last summer at Sunset Beach-they want more beach area. Need to speak with other shores/associations to get their input as well. Possibly put campaign together to get permit to put dam back in.
- Erik Wittkopp asked about cameras and Liz Butula explained we have surveillance equipment but has not been installed and will not be until the dam is repaired. Ellery Butula expressed concern over legality of surveillance equipment which will have to be addressed. Mike Robson wondered if dam could be moved to new location so that maintenance would be easier. Bill Gowland explained could be an issue due to the 2 sets of rapids up the river. Eric Wittkopp suggested contacting MNR during study to move the dam and also reach out to other shores regarding impact of low water levels on their respective shores. Don Jones suggested new president keep on top of the ministry regarding the dam. Peter Ross wanted to know who looks after the dam-Federal or provincial-the provincial government manages the dam from info that we have been provided. Suggested getting other organizations involved (i.e. Ducks Unlimited). It was suggested that MNR manage the dam as well.
- New HLNSCA executive will keep everyone informed of the progress and discuss options for the dam. Work with on next steps and get other associations involved.

Road Report:

- Doug Morrison unable to attend but he had passed Liz Butula some information for the meeting.
- Doug has been filling in majority of pot holes and the HLNSCA is very grateful for his efforts and ongoing commitment to keep the road in the best possible shape. He has offered to coordinate with the City of Kawartha Lakes the grading of the road and suggestions where gravel should be placed for this activity. This activity on hold until new executive in place. He feels that road is not being graded enough. Each property owner should fill in potholes by their property when necessary and road clearing on the other side of the road should be done regularly for garbage trucks.
- Maintenance of corner by 195 NSR-road will be repaired where trucks have been turning and making large ruts in the road (cost will be \$100). Should be completed this summer. This was approved by Bill Wood and Liz Butula in spring.

Use of HLNSCA gravel-road status and clarification:

- Last fall gravel that is purchased with association dues was used on Copper Lane to fill in some pot holes. This resulted in accusations being made that individual was stealing the gravel as should only be used on NSR. Since everyone pays for this gravel and CL and BRR are arterial roads off of NSR, it was suggested that this be discussed and voted on at our next annual meeting, as to whether or not this gravel should be used for filling in pot holes on NSR, CL and BRR. Amandio Pereira asked if we have ever run out of gravel-answer was no as if we needed more, we could just purchase. Greg Hyde mentioned that about 12-13 properties on these side roads. Erik Wittkopp indicated that if not able to use gravel purchased with annual dues to fill in potholes on BRR or CL, than these properties, should just be paying 1 dues for all of these properties -what is purpose of paying, if not allowed to use. It was made clear by Liz Butula, that gravel was never to be used on private driveways or property as that is the owners responsibility.

- Ellery Butula made a motion that gravel purchased by HLNSCA could be used by BRR and CL to fill in pot holes. Seconded by Mike Robson. Vote was taken by a show of hands by association members in attendance and majority voted to accept this motion.
- Greg Hyde made a motion to have the side roads-BRR and CL graded every 5 years. Ellery Butula suggested only as needed. This motion was seconded by Bill Gowland. Vote taken by a show of hands by association members in attendance and motion passed to have CL and BRR graded every 5 years if needed.
- Lina Wittkopp asked if smaller gravel could be placed before the bridge as the larger 2 inch gravel makes it difficult to drive on road and not good for tires. It was mentioned that smaller gravel will be washed away sooner. This will be investigated and costs obtained by executive to determine if different gravel required.

Bridge:

- We own the bridge and it is our responsibility to make sure that it is maintained. Bridge inspection completed in 2013 suggested that repairs should be made with total costs about \$60,000 (some repairs by 2014 and 2019 respectively). Members of the association interested in seeing the reports so that they are informed and understand what repairs are required to determine next actions to be taken. Report will be distributed. Dues was raised in recent years in order to build capital, so association has the funds available to carry out necessary repairs. Erik Wittkopp suggested the we budget \$3000/year for emergency repairs and also that if bridge needs repairs we should be spending money now when cheaper to fix, rather than later.
- Bridge requires sweeping on a regular basis as per requirements from the bridge inspections. HLNSCA executive would like to thank Lisa Brown and Kelly Brown for doing the spring sweeping. Should aim at having bridge swept in summer and fall when we have more traffic. Looking for volunteers to do this task so not done by same people all of the time-if interested, please let the executive know and when plan on doing.

New Business:

Quarry:

- nothing new to report as still in the hands of the MNR on request to provide the ARA application. Campaign by High Shore Cottage association to submit letters of objections to the Squire Quarry took place in spring. To date, no response to the letters as numerous owners from our association sent in letters. Will keep everyone informed of any changes.
- Amanda Periera mentioned that water will be pulled from Rush Lake for use by the quarry.
- Erik Wittkopp indicated that maybe Sunset Beach would appreciate the dam since Rush Lake to be used for water by the quarry (Rush Lake feeds Head lake) and could cause water levels to drop further
- Could use this information in our continued efforts to oppose the quarry as well as adding this info to our request for permit for the dam.

Service Level Agreement:

- while we do have a service letter agreement with CofKL until 2019, all SLA's are under review as cost cutting measures by the city. Executive will keep association up to date on any changes as they are made available and if services removed and at that time will determine our next steps.

Executive dues:

- Liz Butula mentioned that while motion was passed last year to have executive dues waived in order to entice individuals to participate in the executive, Bill Wood and herself would like to have this motion rescinded. While appreciate the offer, the purpose of the dues is to build capital mainly for bridge and road upkeep. Executive last year paid dues and Bill Wood and Liz have paid dues for this year as they both agreed we should be paying as over time that is a loss of 600/year-not reason why on the executive as well. Liz Butula put forward motion to have executive

pay annual dues-seconded by Bill Gowland. Vote taken by those in attendance and majority voted in favour-motion passed.

Insurance Info:

- asked the association members if would be interested in obtaining copy of the insurance coverage that we have for our association. By show of hands, majority interested in getting copy. As members of FOCA (Federation of Ontario Cottage Association), we get our insurance through the FOCA Association program. Mentioned that in order to be covered under our insurance, property has to be in "good standing" i.e. annual dues has to be paid in full. Executive will provide copy of the insurance for all owners.

Yard Waste:

- reminder to all owners that yard waste is not to be dumped in the park as some owners have been doing. It is against the law and charges can be laid if caught. Yard waste can be dropped off at the dump on Monck Road, free of charge during operating hours.

Hunter parking:

- not allowed unless given permission. If you have guests that will be hunting in the Queen Elizabeth II park and parking on the road, have them put a note on the windshield, indicating address and name of owner who gave permission. Failure to do so, will result in authorities being called. Do not confront people, just take license plate info and contact OPP. There is a trespassing letter on file with the OPP regarding our private road and giving them permission to enforce the trespassing to property act.
- issue was raised regarding cars parked at mailboxes. Ellery Butula informed us that cars can park there for 12 hours. If parked longer, can contact the by-law officer to have ticketed (contact info to be provided).

Community Box:

- thanked Don Brown for making the box and Doug Morrison for assisting with the installation.
- All association members can use the box for selling items and posting information. Purge any posting that are outdated and keep the scale small so that box does not become overcrowded.
- Kelly Brown asked if she could put up some cork to make it easier to post items. Ryan Clarke advised he had cork that could be used. Kelly to install the cork.

HLNSCA Web page/Facebook group:

- asked if association would be interested in having a web page or Facebook site where information regarding association news and information on insurance, bridge reports etc. could be stored and available to everyone. Jane Carmen who was unable to attend the meeting sent Liz Butula email regarding interest in a Facebook page and willingness to manage on our associations behalf. Greg Hyde mentioned that there is a Facebook page already, currently administered by his daughter. Currently used for posting of pictures and some general road conditions. It was mentioned that Facebook is not secure and web may be better option for uploading documentation. Amandio Pereira said that Denny Prvu and himself will look into the web site and centralizing of documentation. Will report information back to the association on what avenue is determined best to meet our needs.
- Joe Corrado commented on the success of the information sharing that was done in the spring regarding the road conditions sent via email by various members of association. He hopes this continues as assisted in decision making on whether to come up to the lake.

Contact info:

- executive will comprise and put together list of important numbers.
- Personal information collected by the association is used strictly for contacting members and not provided to anyone or any outside organization and would never be without consent by individuals.

Outgoing president:

- in recognition of Jim Martin's years of service as President of the HLNSCA, it was put forward by Liz Butula to provide a gift card in amount of \$150.00 to him (amount agreed upon by Bill Wood and Liz Butula prior to annual meeting). Motion was put forward by Peter Ross and seconded by Joe Carrodo. Vote was taken by those in attendance by a show of hands and passed.

Open to floor:

- Laurie McKinley mentioned that there was a bear sitting on their property at 372 NSR also seen on 24 CP and 224 NSR on June 10.
- Lina Wittkopp reminded everyone not to feed the wild animals: geese, foxes etc. She has seen foxes around and with small children could pose a safety hazard-animals get use to people if fed by them. Bear got into garbage that had been left out and not in box-ended up having to clean up.
- Reminder to all owners to properly store garbage in boxes/containers and not leave in plastic bags that are easy targets for wild life.
- Joe Carrodo reminded everyone to slow down on the road.
- Laurie McKinley mentioned that when Terry and herself are walking they will clean the culvert grate by the turtle crossing, so that does not get clogged and water continues to flow. Lisa Brown and others also have been cleaning the grate of debris. It was mentioned that someone has been removing the grate-no one should be removing the grate as it prevents the beaver from making a dam by the culvert. Cleaning is okay to keep the water moving.
- John Benko inquired as to whether we could obtain a fire hose and pump. Discussion ensued as to where could be kept, training and liability issues and insurance. Consensus was to leave the fire fighting to the fire fighters.
- Greg Hyde mentioned that there is a culvert by 190 NSR on the blind corner, that is currently blocked and should be opened up, in order for water to properly drain off the road. This was put in by HLNSCA several years ago. This will need to be investigated further and appropriate actions taken as necessary to open up the culvert. As well it was mentioned that the rocks and hedges on the corner are a safety and liability issue. It was discussed in detail at the meeting and question raised if on road property or owners property. Joe Corrado mentioned that before rocks put in place, some individuals would cut the corner and it does slow cars down. This needs to be investigated further to determine if indeed hazard and right of individual to put up these type of barriers on road property.

Meeting Adjourned at 11:45: motion by Bill Gowland and seconded by Dave Peet. Meeting was adjourned.